

WEDDINGS

# Woodberry Wetlands



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Wildlife  
Trust

# Love London, Love Nature

London Wildlife Trust is dedicated to the protection of London's wild spaces and engaging London's diverse communities in nature through our free nature reserves, education, volunteering and campaigning.

The profits raised from events and venue hire directly support our vital work protecting London's wildlife.

Our vision for London is a city where wildlife and wild spaces are protected for the future, and where all people treasure wildlife and wild spaces.

A working reservoir in Manor House, closed to the public for almost 200 years, is now a beautiful urban wetland nature reserve.

It's a thriving habitat for migratory birds, hedgerows and wildflowers line the banks of the reservoir, while the reedbed provides a wetland haven for waterfowl.



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# Venue Spaces

A wildlife haven of reedbed and shimmering waves juxtaposed with a cityscape, offering a unique and magical backdrop for your special day.



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# The Lawn

Begin your special day with an outdoor ceremony on the lawn where we are fully licensed to host weddings and civil partnerships, followed by a drinks reception.

Surrounded by the tranquillity of nature, Woodberry Wetlands offers a truly unique and one-of-a-kind space to say 'I Do'.

Our reservoir will provide an idyllic backdrop for your ceremony, and guests can enjoy a waterside view over 11 hectares of sweeping reeds,

wildflower meadow and woodland wildlife habitat.

If you would prefer an indoor setting, The Coal House provides an intimate space for you and your guests to gather (capacity permitting).

	CAPACITY
CEREMONY	120
STANDING RECEPTION	120



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# The Canopy

The canopy is the ideal location for your wedding breakfast with the reservoir in view. Whether you are looking for a formal 3 course meal or a relaxed food station service, our list of approved caterers will be able to assist with every detail.

The canopy also provides a wet weather option for larger ceremonies.



## CAPACITY

CEREMONY	120
SEATED DINNER	120
STANDING RECEPTION	180

# The Coal House & Roof Terrace

The Grade II listed building is the perfect venue to dance the night away with your nearest and dearest

You will also have exclusive access to the roof terrace (max capacity 20) to take in the panoramic views of the reservoirs. Here you can enjoy a private drink with guests or take some time out of your day for photographs in front of this incredible backdrop.

	CAPACITY
CEREMONY	50
SEATED DINNER	30
STANDING RECEPTION	80



# Order of the Day

To ensure a smooth transition between all elements of your special day, we would recommend the following schedule:

4:00 PM	Supplier access to unload
4:30 PM	Supplier set up begins
6:00 PM	Guests arrive
6.30 PM	Ceremony on the Lawn
7:00 PM	Drinks reception
7:30 PM	Dinner under the canopy
9:00 PM	Dancing in the Coal House
11:00 PM	Bar closed
11:30 PM	Last song
MIDNIGHT	All guests departed

For early closures, we would recommend adjusting the above schedule by 1 hour.

Please note the café closes at 4pm in the winter (Oct-Mar) and 4:30pm in the summer (Apr-Sep). We can close the café up to 1 hour earlier for an additional fee.



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# Hire Rates

## Whole Venue Evening

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ALL SPACES	18:00 – 00:00	£3,000 + VAT
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## Whole Venue + 1 hour Early Closure

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ALL SPACES	*17:00 – 00:00	£4,000 + VAT
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*\*Early closure available from 16:00 in winter months Oct-Mar)*

## Whole Venue Full Day

This includes daytime closure of café and west-side of the reserve to the public

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ALL SPACES	12:00 – 00:00	£8,000 + VAT
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The timings above are reflective of guest access times.

Your suppliers will have 2 hours prior to guest arrival and 1 hour after guest departure for set up and break down.





The Boardwalk



# Wedding & civil ceremonies

If you wish to hold a legal wedding or civil ceremony with us, the process is as follows:

1.

Provisionally confirm a ceremony date & time with one of our event planners

2.

Give notice of the marriage to the borough in which you are a resident

3.

Book your registrar directly with Hackney Council

## Useful links

To register with Hackney registrars, please visit [here](#).

Further guidance on marriage & civil ceremonies can be found [here](#).



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## CAFÉ & NATURE RESERVE

The café and nature reserve are open to the general public 7 days a week, from 9am until 4pm (winter) and 4:30pm (summer).

## FURNITURE

As part of the venue hire fee, you are welcome to use the café furniture for more informal seating. If you wish to hire in alternative furniture for an additional cost, please speak to your event planner for options.

## TOILETS

There are two toilet cubicles in the Coal House, if guests numbers go above 80 you will need to hire in additional facilities. Please speak to your Event Planner for more details & costs.

## MUSIC

There is no built-in PA system and music will need to be provided by our approved suppliers. We allow live bands and DJs but ask that they kindly adhere to the sound limit policy, which is 85 decibels. The event manager will monitor levels on the night.

## WETLANDS RESERVE

Due to safety reasons for evening events, we can only permit guest access on the West side of the reservoir between the Boardwalk and Coal House.

## SECURITY

For evening events and when serving alcohol, we are required by our license to have a member of security present. This cost is included in the venue hire.



# Catering and Bar Service

For your event, we have a list of approved caterers who we kindly require you to use. We will deliver the bar service and packages are as follows:

## Seated Dining Package

Arrival Prosecco  
Half Bottle of House Wine & Water  
Sparkling Toast  
£ 25.50\* pp

*\*Price per head is subject to change with your final requirements.*

## After Dinner Drinks

Unlimited Wine, Beer and Soft Drinks  
Glassware & service included

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ONE HOUR	£16.50 per person
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TWO HOURS	£22.50 per person
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THREE HOURS	£28.50 per person
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*All prices are exclusive of VAT*

## Pay As You Go

Guests purchase their own drinks  
*Subject to set up fees below*

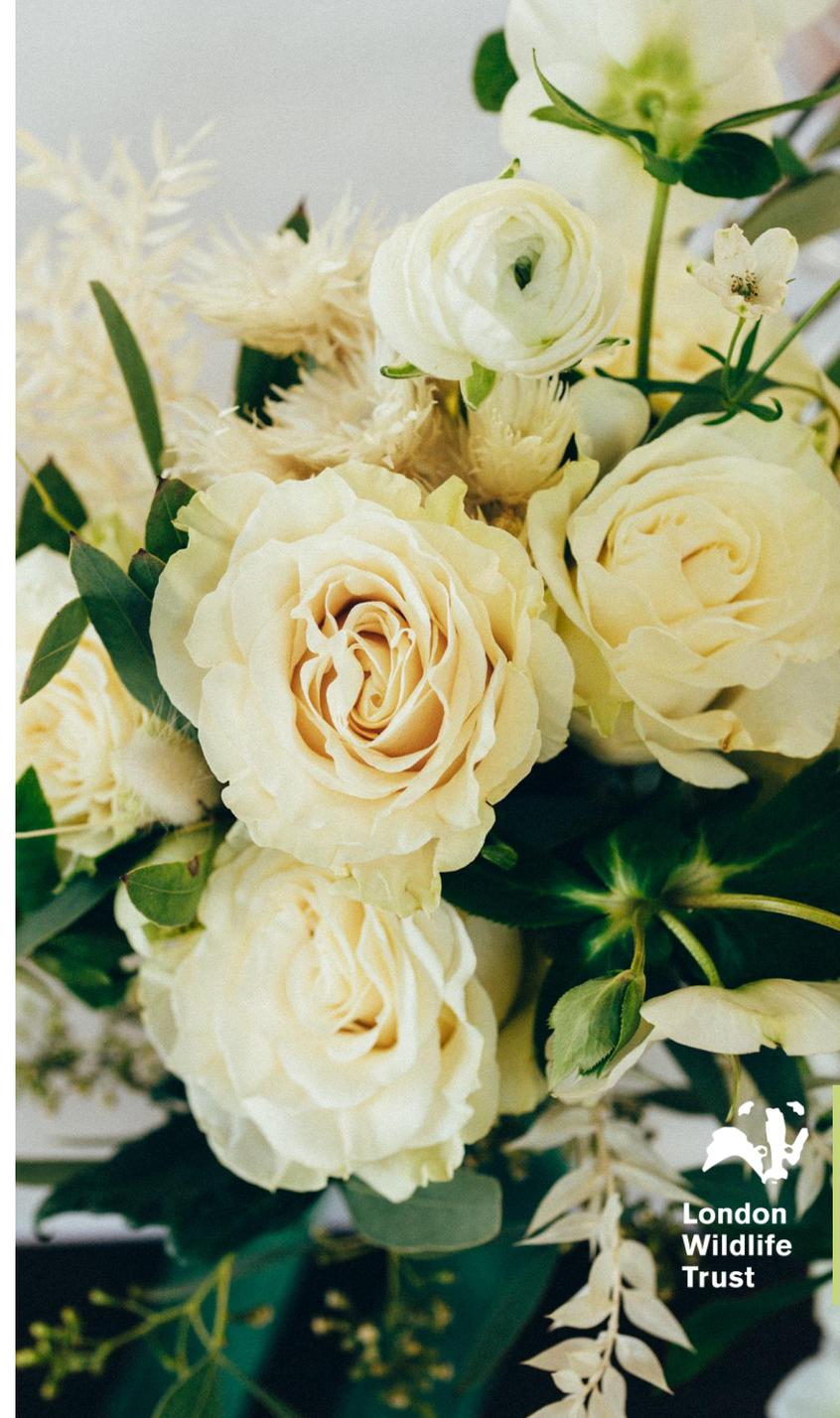
## Pre-paid Tab

A pre-agreed bar tab is open for guests to choose their drinks  
*Subject to set up fees below*

## Bar Staffing Fees

Should you wish to opt for a Pay As You Go bar or Pre-paid Tab for your wedding day, please enquire with your event planner for the additional staffing costs associated with this.

If you would like a premium waiting service such as tray service, please ask your event planner to include this within your quote.



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“We just wanted to say a massive thank you for yesterday! The venue looked amazing, the staff were all so lovely and we had an amazing time.”

C + C – WEDDING COUPLE



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# FAQs

## OUR MOST ASKED QUESTIONS

### 1. What decorations can I bring?

You can decorate the area with flowers, candles (in holders taller than the flame) and free standing props. For environmental reasons we do not allow balloons, fireworks or glitter.

### 3. Can I leave items overnight following the event?

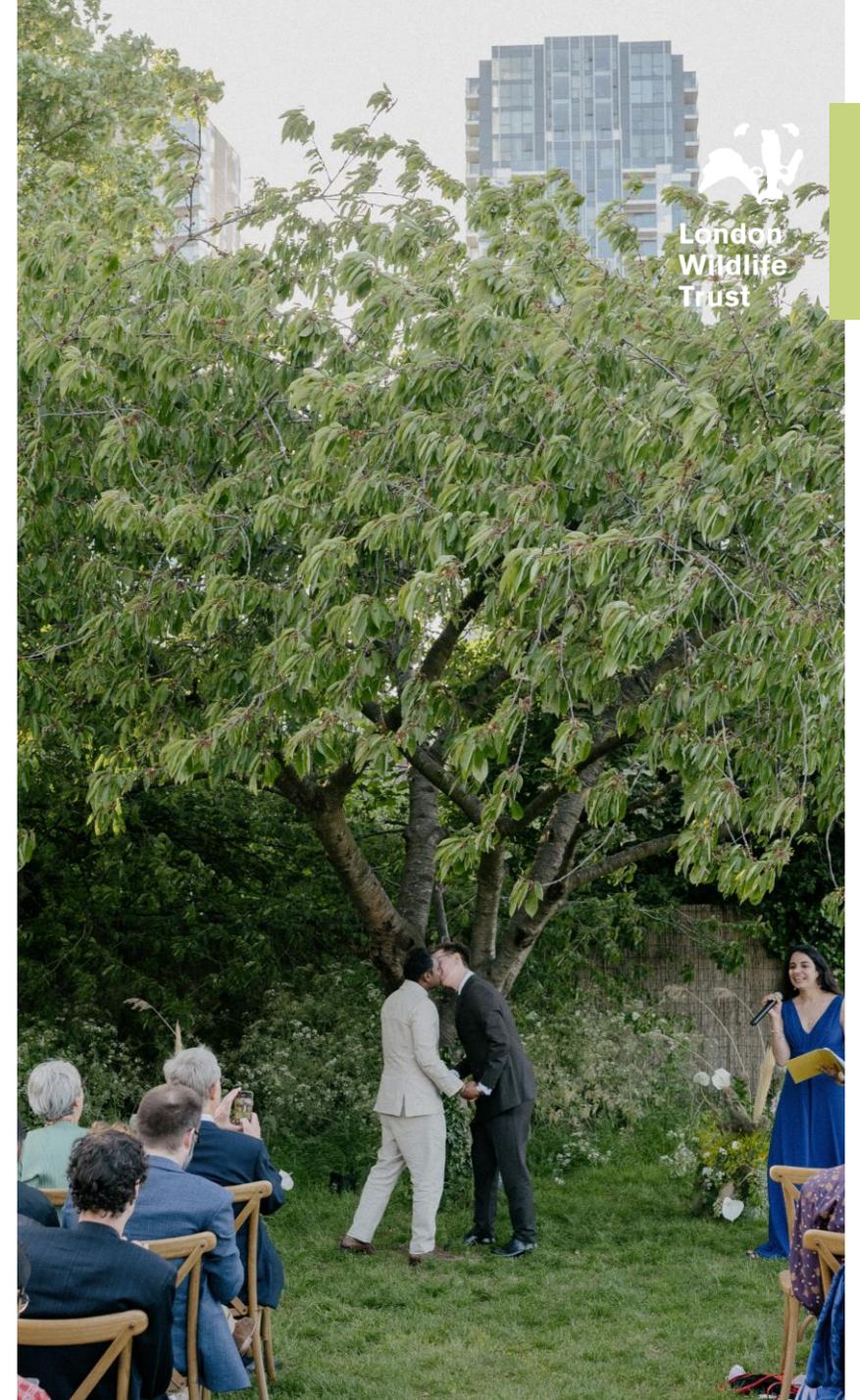
The venue is extremely limited on storage space and is in frequent use so all items will need to be taken off site by the end of the hire time.

### 2. Can my guests use confetti?

Guests may use dried flower petals only but we request this is only thrown outside the building.

### 4. Is there parking?

No, there is no parking available on site. There is a vehicle access for deliveries to be dropped off but all vehicles must be kept offsite.



# Visit Us

A member of our Events Team would be delighted to personally show you round our spaces at Woodberry Wetlands.

Our Events Team are available Monday to Friday 09:30 – 17:00 (reduced hours October – April 09:30 – 16:00). Please do get in touch if you would like to arrange a site visit.

If you have any additional queries, please contact us on [events@wildlondon.org.uk](mailto:events@wildlondon.org.uk)

