



London  
Wildlife  
Trust

# Events

Walthamstow Wetlands



# About us

London Wildlife Trust champions nature's recovery in London. As a grassroots movement, we are firmly embedded in London's local communities, where we look after wild places and increase people's understanding of and connection to the natural world. We engage, inspire, and enable people to connect with nature and are resolute in our ambition to reverse the declines in nature.

In 1894, the Engine House pumping station and surrounding reservoirs at Walthamstow Wetlands were built to provide London's population with safe and reliable drinking water.

Europe's largest urban wetland nature reserve is now a vital sanctuary to several bird species. In addition to being operationally significant, the Wetlands continue to provide drinking water to over 3 million people in London.

**The profits raised from events and venue hire directly support our vital work towards a London alive with wildlife, nature in everyone's neighbourhood.**



# Venue Spaces

- Surrounded by wildflowers and reservoirs, this architectural gem is locally listed and bursting with industrial heritage character. The Engine House is the perfect venue for wildlife lovers looking for a unique venue.



# Events

Walthamstow Wetlands offers a range of unique spaces to suit any event or occasion.

## Daytime events

The Turbine Room and Mezzanine are both available for hire during the daytime for smaller events.

## Evening events

The Engine House could be exclusively yours for the evening, combining all spaces for your celebration.



# Turbine Room

Filled with light bouncing off the tiled walls, the sunbathed room displays subtle hints of character with some original features and machinery still on display.

It can be hired during the week for meetings and team away days or transformed in the evening and weekends for drinks receptions, birthday parties, anniversary celebrations and dinners.

## Availability

- Daytime: Thursday-Sunday\*
- Evenings: Monday-Sunday  
*(excluding Saturdays in Apr-Sep)*

\*The Turbine Room is unavailable daytime Monday-Wednesday due to school sessions taking place.

## Capacity

- Theatre: 70
- Classroom: 24
- Boardroom: 24
- Seated Dinner: 50
- Standing: 120



# Mezzanine

The Mezzanine is host to a rolling art exhibition, and the balcony offers

spectacular views over the south reservoirs and the London skyline.

The industrial heritage features and contemporary brick facade make it the perfect location for a drinks reception. This space can be hired as a semi-private space during the day or as part of the whole venue in the evening.

## Availability

- Daytime: Monday –Friday only  
*(Saturdays available Nov-Mar)*
- Evenings: Monday-Sunday  
*(excluding Saturdays in Apr-Sep)*

## Capacity

Standing reception: 100





# Triple Engine Room

Make a spectacular impact with a seated dinner or standing reception in the Triple Engine Room, framed by the heritage wooden panelling and coloured glazing.

For larger numbers, guest seating can extend out on to the external terrace.

This space is available as part of the whole venue package.

## Availability

- Evenings: Monday-Sunday  
*(excluding Saturdays in Apr-Sep)*

## Capacity

- Seated Dinner: 70
- Seated Dinner incl. Terrace: 130
- Standing Reception: 80
- Standing Reception incl. Terrace: 100



# Boiler Room

This open plan area is a blank canvas for evening events with large arched windows and a raised platform, making it a versatile space for conferences, receptions, dinners and dancing.

This space is available as part of the whole venue package.

## Capacity

- Seated Dinner: 100
- Standing Reception: 150
- Theatre: 100



# Hire Rates

## Turbine Room

- Half day (9.30am-12.30pm or 1.30-4.30pm): £500+VAT
- Full-day (9.30am-4.30pm): £1,200+VAT

## Whole Venue

Includes exclusive access to the Mezzanine, Triple Engine & Boiler Room for evening events only

- All Spaces (6-11:30pm): £3,000+VAT

## Whole Venue plus 1 Hour Early Closure

- Includes exclusive access to the Mezzanine, Triple Engine & Boiler Room for evening events only
- All Spaces (5-11:30pm): £3,500+VAT

## Cloakroom service

- Evening (6-9pm): £280+VAT
- Evening (6-11.30pm): £350+VAT

Includes a cloakroom attendant for the duration of the event plus ticket system and equipment.

## More information

The timings shown reflect guest access.

Caterers and florists will have two hours before guest arrival and one hour after guest departure for set-up and breakdown for full-day and evening events.

For daytime meetings, if you require extended timings for set-up, please speak to your Event Planner for a quote.



# Catering and Bar Service

## Standing reception packages

Includes unlimited beer, wine and soft drinks.  
Glassware and service is included.

- One hour: £16.50pp
- Two hours: £22.50pp
- Three hours: £28.50pp

## Seated dinner package

- Arrival glass of Prosecco, half-bottle of house wine and water: £21.50pp

This fee is subject to change with final requirements.

All prices are exclusive of VAT.

## Pay-as-you-go

Guests purchase their own drinks.

Subject to set-up fees (explained below).

## Pre-paid tab

A pre-agreed bar tab is open for guests to choose their drinks.

Subject to set-up fees (explained below).

## Bar set-up charges

- Up to 50 guests: £300+VAT
- 51-100 guests: £400+VAT
- 101-150 guests: £550+VAT

These fees apply if you are opting for a pay-as-you-go or pre-paid bar service and must be paid in advance. This fee does not include any drinks.

If you require a more premium service, such as tray service, please enquire with your Event Planner for a quote.



# More Information

## Visitor Centre

The visitor centre, café and nature reserve are open to the general public 7 days a week, from 9:30am until 4pm (winter) and 5pm (summer) and the toilet facilities are shared with event guests during these times.

## Furniture

There are 80 white & black conference chairs available for use, as well the café furniture. If you wish to hire in alternative furniture for an additional cost, please speak to your event planner for options.

## Wetlands Reserve

For daytime events, your guests are welcome to explore the nature reserve during public opening hours. For security reasons there will be no further access after this time.

## Music

There is no built-in PA system, so any music will need to be provided by external suppliers. We allow live bands and DJs but ask that they kindly adhere to the sound limit policy, which is 90 decibels. The event manager will monitor levels on the night.

## Security

For evening events and events serving alcohol, we are required by our license to have a member of security staff. This cost is included in the venue hire.



# FAQs

## **What decorations can I bring?**

You can decorate the interior areas with flowers, candles (in holders), and free-standing props. For environmental reasons, we do not allow balloons, fireworks, or glitter.

## **Is there parking?**

No, there is no parking available on site. There is a small entranceway for deliveries to be dropped off, but all vehicles must be kept offsite.

## **Can I leave items overnight following the event?**

The venue is extremely limited in storage space and is in frequent use so all items must be taken off-site by the end of the hire time.

## **Can I use my own suppliers?**

Due to our unique space, we only allow suppliers from our approved list who have been through the assessment process. For any event requirements not currently covered by the list, please speak to your Event Planner directly.

## **Can my guests go in the nature reserve?**

Guests are welcome to walk freely around the nature reserve in daylight hours, but glass is strictly prohibited and so we would restrict access once the bar is open during evening events. During the winter (October–March) access to the nature reserve in the evening will be assessed on a case-by-case basis.



# Visit Us

A member of our friendly Events Team would be delighted to show you around our spaces at Walthamstow Wetlands.

Our Events Team are available from Monday to Friday, 9.30am–5pm (reduced hours October–April 9.30am–4pm). Please do get in touch if you would like to arrange a site visit.

If you have any additional queries, please get in touch at [events@wildlondon.org.uk](mailto:events@wildlondon.org.uk)